

**TITLE OF REPORT:** Tenders for the Supply of Goods and Services

**REPORT OF:** Mike Barker, Strategic Director, Corporate Services and Governance

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### **Purpose of the Report**

1. The purpose of this report is to ask Cabinet to consider the evaluation undertaken on the tenders received for Contract For Network Technologies Support Services
2. The background to this contract is contained in the attached appendix.

### **Proposal**

3. Cabinet is asked to agree and note the recommendations below.

### **Recommendations**

4. It is recommended Cabinet agree that the tender from Virgin Media Limited be accepted for all three lots within the Contract For Network Technologies Support Services, for a 48 month period, with the option to extend for a further 2 x 12 month periods, commencing on 6 November 2018.

For the following reason:

A comprehensive evaluation of the tenders received has been undertaken. The recommended tender is the most economically advantageous tender submitted for each lot.

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**Policy Context**

1. The contract for network technologies support services has been organised in accordance with the Council's Consolidated Procurement Policy.

**Background**

2. The contract is being arranged on behalf of Corporate Resources, IT Services. It was split into 3 lots as listed below which covered the requirements of the Council's Data Network, Telephony Network and Network Security requirements. These requirements are responsible for securely connecting over 4,000 users who are spread across 200 locations in the borough; they also include an IP telephone system which provides approximately 3,500 telephone extensions and a customer contact centre for approximately 180 contact agents. The requirements also included requirements that would assist the Council's IT department to ensure that all of the Council's IT networks are secure.
3. The services provided under this contract will also assist the Council's IT Services department to provide support services to a number of external customers such as Schools, The Gateshead Housing Company and Gateshead Unison under separate Service Level Agreements.
4. The Council completed a full OJEU tender process for this procurement. The contract is for a 48 month period with the option to extend for a further 2 x 12 month periods commencing on 6 November 2018.
5. The Contract is split into 3 Lots corresponding to the three different types of Network that require support and maintenance;  
  
Lot 1 – Data Network  
Lot 2 – Voice Network  
Lot 3 – Security Network
6. The estimated annual value of the contract is £700,000 across the 3 lots.
7. Three tenders were received from the following companies:
  - Curvature Services Limited, Birmingham (Lot 1 only)
  - Virgin Media Business Limited, Hook (All Lots)
  - Digital Communication Systems Limited, Newcastle Upon Tyne (Lot 2 only)
8. A comprehensive evaluation of the tenders has been undertaken on a lot by lot basis against the following criteria:
  - Mandatory requirements: Grounds for Exclusion, Modern Slavery Act 2015, Insurance, Compliance with Equality Legislation, Environmental Management, Health and Safety and Technical and Professional Ability.
  - Contract approach including supply of hardware, software and licensing, provision of support and maintenance and customer relationship and Account management.

- Value for money.

### **Consultation**

9. There has been no external consultation

### **Alternative Options**

10. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the Public Contract Regulations, therefore there are no alternative options.

### **Implications of Recommended Option**

#### **11. Resources:**

- a) **Financial Implications** – The Strategic Director, Corporate Resources, confirms that there are no additional financial implications arising from this report.

- b) **Human Resources Implications** – Nil

- c) **Property Implications** - Nil

#### **12. Risk Management Implication** – Nil

13. **Equality and Diversity Implications** – The recommended tenderer meets the legal obligations of the Equality Act 2010.

#### **14. Crime and Disorder Implications** – Nil

#### **15. Health Implications** - Nil

#### **16. Sustainability Implications** – Nil

#### **17. Human Rights Implications** - Nil

#### **18. Area and Ward Implications** -Nil